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**HeadStart Kernow**

Welcome to HeadStart Kernow, a Big Lottery funded programme which aims to increase the resilience and wellbeing of 10-16 year olds. Please be informed we cannot work with anyone under 13 without parent/carer consent.

Please complete this form and return it to [headstart@lpcornwall.org](mailto:headstart@lpcornwall.org) , or the HeadStart Facilitator. Use block capitals only. If more room is needed, use a separate piece of A4 white paper.

All information on this form will be stored securely in line with current UK data protection legislation and comply with General Data Protection Regulations. Your facilitator will provide you with a copy of the privacy notice which explains this further.

**Referral Information**

1. Young person’s details

First Name

Surname

Date of Birth

Gender

Address

Town

Postcode

Mobile No.

Email

Name of school attended

Preferred method of contact:

Telephone

Text ☐

Email ☐

2. Emergency contact

This is the person who is considered to have day-to-day responsibility for the care and welfare of the young person. They should be the primary next of kin.

First Name

Surname

Relationship to young person

Daytime No.

Mobile No.

Evening No.

Email

Secondary emergency contact

Name

Mobile No.

Relationship to young person

3. Health information

Are you aware of any medical condition that may influence your/the young person’s ability to safely take part in strenuous physical activities?

☐Yes ☐No

Are you/Is the young person currently attending a doctor or hospital?

☐Yes ☐No

Are you/Is the young person taking any medication?

☐Yes ☐No

Do you/Does the young person have any known allergies?

☐Yes ☐No

If you answered ‘yes’ to any of the above questions please give details.

Please tick the appropriate box/es below if you consider yourself/the young person to belong to any of the following groups:

☐Child in care

☐Elective Home Educated

☐Black and minority ethnic

☐LGBT+

☐Young Offender

Please indicate below your reason/s for referral outlining your concerns and any previous support received:

Please indicate any agencies/services currently or previously involved with: EG. CAMHS, GP etc

Have you/the young person had a Bloom consultation?

Yes No

Please tick the appropriate box/es below to indicate the areas that you/the young person would like HeadStart to support with:

School:

☐Attendance ☐Attainment

☐Bullying ☐Behaviour

☐Exclusion

Community:

☐Isolation ☐Access to activities

☐Anti-social behaviour

Family and Relationships:

☐Separation ☐Bereavement

☐Loss ☐Domestic abuse

☐Financial difficulties

☐Parent/carer ill health

☐Neglect

Health:

☐Physical ☐Social

☐Emotional ☐Mental

☐Disability

☐Gender identity/transition issues

☐Other

Additional information

Referral made by:

Print Name

Job Role

Organisation

Contact

Date

Signature

4. Data sharing

The Headstart Community Project is funded by the Big Lottery via Cornwall Council. The Learning Partnership for Cornwall and Isles of Scilly is the data controller. Taking part in the project means that your data will be shared. Please refer to the attached privacy statement for further details.

Please confirm you have read and understood the privacy statement and you understand taking part in the project means your data will be shared.

Please refer to privacy statement for details of how your data will be used.

Please confirm that you have read and understood the privacy statement? ***Without this we won’t be able to support you through this programme.***

Yes / No

5. Headstart 3 Research

The Big Lottery are also funding the HeadStart 3 Learning Team (a consortium of researchers based at University of Manchester and the Evidence Based Practice Unit, University College London, that has its offices at the Anna Freud National Centre for Children and Families). Headstart 3 and Cornwall Council would like to collect data about young people participating in Headstart to understand more about which kinds of support provide the best outcomes for children and young people, focusing specifically on support delivered via the HeadStart programme.

They will write research reports that include anonymous information and will not identify any young person. They will not pass personal or sensitive data onto any Third Party. Personal information held by the HeadStart 3 Learning Team is held in a secure environment.

I give permission for my/the young person’s information to be shared with Headstart 3 and Cornwall Council.

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☐Yes ☐No

6. My Mind Star

As part of the research element of the project, we wish to collect recordings in respects to positive outcomes achieved during the project through the My Mind Star recordings.

We will record information within an online system operated by Triangle who are Data Processors. Personal information held by Triangle is held in a secure environment and anonymised upon processing for research purposes. Triangle may also use anonymous data to maintain and improve their Online Star system but no data will be used for marketing or any other purpose. You may request your data be deleted from Triangle systems if you change your mind.

I give permission for my/the young person’s information to be shared with, and processed by Triangle.

☐Yes ☐No

Signature of Parent/Guardian/Responsible adult

Print Name

Signature of Young Person

Print Name

Date

Notes: Please tell a HeadStart worker if you/the young person no longer wishes to take part in the HeadStart programme. You/The young person can withdraw from HeadStart at any time by contacting [tom.currah@lpcornwall.org](mailto:tom.currah@lpcornwall.org)

If you wish to remove yourself from the research element of the project through the Headstart 3 Team please contact:

[nrussell@cornwall.gov.uk](mailto:nrussell@cornwall.gov.uk)